POSITION VACANCY ANNOUNCEMENT
#NGSD-HRO- 13-ADOS-06
Opening Date: 22 March 2013
Closing Date: 22 April 2013

BRANCH OF SERVICE: ARMY NATIONAL GUARD

POSITION TITLE: Surface Maintenance Equipment Production Controller (1 position)

LOWEST/HIGHEST GRADE AUTHORIZED: E-1 through E-6

DURATION OF ASSIGNMENT: 15 June 13 – 30 Sep 13. This position is for a Full-Time National Guard Duty – Operational Support (FTNGD-OS) and is dependent on availability of funds. Orders may be extended or revoked depending on funds availability, job performance, continued need for the position, and mission requirements.

ORGANIZATION: South Dakota National Guard Surface Maintenance Office

SELECTING OFFICIAL: 1LT Sheldon Hofer
Reset Maintenance Manager
2625 (1-605-995-1625)
sheldon.l.hofer.mil@mail.mil

LOCATION: CSMS #1 Mitchell, SD

Announcement does not constitute commitment to fill position.

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POSITION DESCRIPTION:

This is a temporary FTNGD-OS position working with the Reset program. Soldier will create and manage all work orders of Automatic Reset Induction (ARI) and Left Behind (LBE) equipment from Reset eligible units using the SAMS systems. A solid knowledge of all aspects of the SAMS program is essential. Soldier will also assist with any administrative needs of the Reset program such as time card management, work order management, ordering parts, etc. The Reset program performs the maintenance of ARI and LBE equipment from deploying units. The Reset program performs technical inspections; orders repair parts, applies all modification work orders, performs all services, and completes all maintenance actions to achieve 10/20 maintenance standards NLT 365 days after return date on all eligible equipment. Services include equipment such as Rolling Stock, Weapons, NVG's, Optics, Pro masks, CCO's, etc. Current units include 200th En Co, 139th BSB, C/189th, 451st Firefighters, and 842nd En Co.

QUALIFICATIOIN REQUIREMENTS:

    a. General: Applicant must be a member or become a member of the SD National Guard.

b. Applicant cannot have a temporary profile.

c. Experience, education or training which demonstrates knowledge of equipment to be able to do routine jobs, simple preventative maintenance tasks, and is able to use common tools and equipment in the line of work.

d. Other: Applicants must be able to complete the determined tour of military duty prior to ETS. Applicants must have reliable transportation and live within fifty (50) miles of the duty station. Outside employment associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies. Position may require weekend or evening hours.

Submit the following:
1. DA Form 1058-R (Army Guard).
2. Current Retirement Point Assessment Statement (RPAS) NGB 23A.
3. Letter of Recommendation from Unit Commander.
4. Resume.
5. Most recent Medical Operational Data System (MODS) Individual Medical Readiness Record (IMRR)
6. Most recent AITS height and weight printout
7. Most recent DA Form 5500 or 5501[If height and weight listed on AITS height and weight printout is above the limits of Table 1 (Screening Table Weight) AR 600-9]
8. APFT Score Card (DA 705) with a successful passing score within 12 months.
9. Copy of any permanent profiles

Applications must be postmarked by 22 April 2013 and mailed to address below:

SD National Guard
HUMAN RESOURCE OFFICE
ATTN: SSG Angela Sharpe
2823 West Main Street
Rapid City, SD 57702-8170

FULL TIME EMPLOYEES OF THE SOUTH DAKOTA NATIONAL GUARD: Applicants will notify their full-time supervisor and respective Directorate/MACOM Administrative Officer of their decision to apply for this position.

EQUAL OPPORTUNITY: The South Dakota National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factors.